



CTP 2021-2022 Clinical Phase Registration

Deadline May 15th - 5:00 PM

CONTACT INFORMATION

Date:

Name

First:

Last:

Address

Street:

Unit:

City:

Province:

Postal Code:

E-Mail:

Phone Number

Home:

Cell:

Work:

Notification Information

In the event a Lecture or Class is cancelled due to unforeseen circumstances I authorize notification by the following means:

Phone No. Home: Cell: Work: E-Mail:

Please note that while undertaking the training program at CTP, no student is to enter any other psychotherapy training without the permission of the faculty.

Psychotherapy Training Group

\$ 4,385.00

PSYCHOTHERAPY TRAINING GROUP SELECTION Please note returning students will be placed in their previous groups. If you require a change of Group please contact your current Group leaders.	
<input type="checkbox"/>	Psychotherapy Training Group
FDN-000-PTG	

The psychotherapy training group includes Minithons, Marathons. It does not include individual therapy.

Concentrations

\$ 1,125.00

<p align="center">Choose two and list them in the order of your preference. Please note that we try to accommodate your choice(s) however availability is determined by enrolment numbers.</p> <p align="center">Note: Psychodynamics of Race may be taken as a Concentration or Seminar</p>					
1	2	Those wishing to enroll in two (2) Concentrations please indicate two 1st choices and two (2) second choices			
		Transference & Counter Transference	Judy & Peter Dales	Saturdays 10:00 – 1:15	Monthly
		Erotics of Sexuality	Sharon Bedard	Saturdays 10:00 – 1:30	Monthly
		Working with Trauma	Gord MacLeod	Sundays 1:00 - 4:30	Monthly
		Psychodynamics of Race	Janie Kim	Sundays 10:00 - 1:30	Monthly

Locations:

To Be Announced

Elective Seminars

\$ 1,125.00

<p>Choose two and list them in the order of your preference. Please note that we try to accommodate your choice(s) however availability is determined by enrolment numbers. Note: Psychodynamics of Race may be taken as a Concentration</p>					
1	2	<p>Those wishing to enroll in two (2) Seminars please indicate two 1st choices and two (2) second choices</p>			
		Psychodynamics of Race	Janie Kim	Saturdays 10:00 - 1:30	Monthly
		The Development of the Therapist's & the Clients Thinking Mind	Sharon Bedard	Saturdays 10:00 – 1:30	Monthly
		The Safe and Effective Use of the Self	Sharon Bedard	Saturdays 10:00 – 1:30	Monthly
		Authentic Movement	Janie Kim	Fridays 6:30 - 8:30 Beginning Jan 7 2022	Weekly

Locations:

To Be Announced

Note: Available Course descriptions, Lecture schedule and Lecture reading lists may be found at: CTP.net

**Clinical Application – Semester 1 & 2
Required Course**

\$ 2,275.00

	Clinical Applications Semester 1 & 2	Susan Wood	Monday 6:30 to 8:30 Loc: To Be Announced Weekly (for 2) Semesters Begins Sept	
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**Clinical Applications - Semester 3
Required Course**

\$ 1,125.00

Prerequisite – Clinical Applications 1 & 2 Completed – 3 Years of Psychotherapy Training Group Completed

	Clinical Applications Semester 3	Susan Wood	Friday 6:30 to 8:30 Loc: To Be Announced Weekly (for 1) Semester Begins Sept	
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Note: A student cannot take Clinical Applications 3 in the same year that they take Clinical Applications 1 & 2

Dreams - Required Seminar

\$ 1,125.00

Prerequisite – Therapist in Training

Please note: Dream Seminar must be completed in order to graduate.

	Dreams	Adam Crabtree	Mondays 7:00 – 9:00 pm For 1 Semester - Begins Oct or Feb Loc: To Be Announced Dates To Be Confirmed	
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Note: Available descriptions may be found at CTP.net

Please Note:

Concentration & Seminars meet for thirty hours over two semesters U.N.O. Although Concentration & Seminar requirements vary, they typically include submitting summaries of the readings, papers or projects, and seminar presentations.

A minimum of seven students are needed to constitute a Concentration or Seminar, so please list on the attached Course Selection form your two choices in order of preference.



Program Registration		Course Fee	
	Psychotherapy Training Group	\$ 4,385	
	Concentration (see Concentration list for pre-requisite)	\$ 1,125	
	Concentration (see Concentration list for pre-requisite)	\$ 1,125	
	Seminar (see Seminar list for pre-requisite)	\$ 1,125	
	Seminar (see Seminar list for pre-requisite)	\$ 1,125	
	Clinical Applications Semester 1 & 2	\$ 2275	
	Clinical Applications Semester 3	\$ 1125	
	Dreams	\$ 1125	
	PEPweb - Mandatory	\$ 170	\$ 170
Total			

Tuition Checklist

**Due Aug 1st: (10) cheques made up of equal payments dated:
Sept 1, Oct 1, Nov 1, Dec 1, Jan 1, Feb 1, Mar 1, Apr 1, May 1, June 1**

Registration packages are due no later than 5pm on Friday, May 15th. If you are submitting your package after the deadline please inform Phil LaRose, Assistant Registrar. (phil@ctp.net) A Late Registration Fee of \$75.00 made by cheque payable to CTP must accompany your submission.

<input type="checkbox"/>	<p>Yes I have reviewed the attached administration fee schedule, tuition and refund policy and <u>Non-refundable.</u></p>
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Name: _____
Please print

Signature: _____

Date:

<u>Returning students please fill all relevant sections</u> <u>New students please fill Personal Therapy section only</u> Please indicate changes/additions since last year's Registration			
<input type="checkbox"/>	Group	Name of Group Leaders:	
<input type="checkbox"/>	Lectures	Lectures missed – if any:	
<input type="checkbox"/>	Lecture Seminars	Name of Seminar Leader:	Number of Seminars Attended:
<input type="checkbox"/>	Concentrations or Seminars	1: 2: 3:	
<input type="checkbox"/>	Faculty Advisor Meetings	Name of Faculty Advisor:	Number of Meetings:
<input type="checkbox"/>	Personal Therapy	Name of Psychotherapist: _____ Type of Psychotherapy - Psychodynamic <input type="checkbox"/> Other _____	Number of Sessions:



TUITION AND REFUND POLICIES

A. Tuition Policy

As a not-for-profit educational institution CTP operates solely on the basis of student tuition revenue; there is no government subsidy or other source of income to fund the program. The tuition fee is determined by the actual operating costs (faculty payments, property rent, tax, utilities, maintenance, administration, etc). Faculty members are not compensated with a salary & benefit package. Since CTP began in 1985 faculty have continued to accept a stipend, which has increased on an inflationary basis. Faculty continue to carry their administrative roles with little remuneration.

CTP does not build in an annual profit margin. For this reason, the tuition and administrative fees are increased as necessary to cover the actual cost of delivering the program, which includes the inflationary increase and for any unanticipated expense that has been incurred or is to be forecasted for the upcoming academic year.

The 2020-2021 fees have been established as follows: <u>All costs shown are per academic year</u>			
PEPweb	\$170	Returned Bank Payment	\$35
Late Course Registration	\$75	PLAR	\$60
Each request to change post-dated payment plan	\$35	Clinical Phase application	\$150
Therapist in Training application	\$200	Request to graduate	\$200
Individual Supervision - Per session	\$80	Letter Request &/or Duplicate tax receipt	\$35
Late Phase Application	\$75	Transcript	\$80

An annual Pepweb fee of \$170 must accompany the completed registration form **for all students**, including students who are not taking courses, but who wish to maintain a basic registration in the program. This is the fee for your student subscription to PEP web. It is a condition of CTP's contract with PEPweb and is a mandatory requirement.

The administration fees that CTP incurs in order to administer banking and student financial accounts will not change this year Students can minimize these costs by ensuring their financial account is paid according to their payment plan agreement.

B. Refund Policy

One of our tuition charging problems is the human tendency to change one's mind. This is understandable, but financially challenging in a school that tries to keep learning groups to effectively small numbers.

If we use registration numbers to set up small groups, which are also financially viable and if a number of students change their minds in September, we are often left with four or five groupings that do not meet their costs. As some of you may know, in the past we have not cancelled such groups out of respect for the students who remain registered.

We want to continue this policy of maintaining groupings wherever we can, so our refund policy is designed to make this financially possible.

For lectures and psychotherapy training groups:

1. There are no refunds after December 15th.
2. Prior to December 15th, a 15% operating cost is retained plus a pro rata charge for learning meetings up to the date of withdrawal, which is subject to faculty and Registrar approval.

For seminars, concentrations, clinical applications and supervision seminars both September and January terms:

A request for cancellation received by the Registrar within:

1. 30 days of the Registration deadline will be eligible for 60% refund of tuition fees
2. 31 to 60 days of the Registration deadline will be eligible for 30% refund of tuition fees.
3. There is **NO REFUND after 60 days from the Registration deadline and no rain check or deferral credit.**

Any notice of changes in registration and/or requests for refunds are to be made in writing to the Registrar. The date when such a request is received will be the date used to calculate the refund (if applicable).